

School District of Manawa

Board of Education Meeting Agenda

October 18, 2021

AMENDED



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(US) +1 814-429-3868 PIN: 760 791 689#

1. Call to Order – President Johnson – **6:30 p.m.** – MES Boardroom, 800 Beech Street
2. Adjourn to Closed Session – The Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations to 1) Review of Personnel Credentials and 2) Administrator Evaluation
3. **Reconvene in Open Session - 7:00 p.m.** – MES Boardroom, 800 Beech Street
Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)
4. Pledge of Allegiance
5. Roll Call
6. Verify Publication of Meeting
7. Presentations:
 - a. Key Performance Indicator - Learning: I.A. State Assessment Results - Principals
 - b. SDM Technology Standards & Skills - Mrs. Krueger, Library Media Specialist
8. Announcements:
 - a. Contributions to the District
 - b. Other Contributions
9. Consent Agenda
 - a. Approve Minutes of September 22, 2021 Board Meeting, and a September 29, 2021 Special Board Meeting
 - b. Treasurer's Report: Approve Expenditures & Receipts
 - c. Donations:
 - i. Solarus Partnership in Education \$1000 donation to support the district's technology need and general student learning initiatives
 - ii. Manawa Booster Club donated 16 pizzas for Homecoming Wednesday Night Games for HS students and staff

- iii. Thrivent Financial \$250 donation for the LWHS/MMS Band
 - iv. Project ADAM - Krystal Draeger, District Health Support, was the Heart Safe School Workshop winner of a AED/Mannequin Trainer valued at \$1500
 - d. Acceptance of 4K Paraprofessional Aide Resignation
 - e. Approval of the Start College Now Applications for SY21/22 Spring Session as Presented
 - f. Approval of SY21/22 Wrestling Coaches as Presented
 - g. Approval of Virtual Soliant Occupational Therapy as Presented
 - h. Approval of SY21/22 Girls Basketball Coaches as Presented
 - i. Approval of SY21/22 Boys Basketball Coaches as Presented
 - j. Approval of Core Learning Exchange - Rural School CTE for Everyone Grant Application
10. Any Item Removed from Consent Agenda
- a.
 - b.
11. Public Comments (Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)
12. Correspondence: No correspondence this month.
13. Board Recognition:
- a. Mary Griffin - volunteered to be a volleyball game worker in lieu of payment and ongoing Athletic Booster Club leadership benefitting SDM athletic programs
 - b. Proclamation - National Principals Month October 2021
 - c. Proclamation - Learning Disabilities Awareness Month October 2021
 - d. Proclamation - School Board Week October 3-9, 2021
14. District Administrator's Report:
- a. Student Council Representative - None this month
 - b. Legislative Update
 - c. Monthly Enrollment Update/3rd Friday Comparison
 - d. Seal-A-Smile Program
 - e. COVID-19 Update
15. School Operations Reports:
- a. ES Principal/Special Education Director Highlights - Included in Board Packet
 - b. MS / HS Principal: Highlights - Included in Board Packet
16. Business Related Reports:
- a. Highlights - Included in Board Packet
 - b. Kobussen Transportation Report
17. Director's Reports:
- a. District Reading Specialist Highlights - Included in Board Packet

- b. Technology Director Highlights - Included in Board Packet
18. Board Comments:
- a.
 - b.
19. Committee Reports:
- a. Curriculum Committee (Hollman)
 - i. Consider Approval of MES Virtual Learning Plan
 - ii. Consider Approval of LWHS Science Course Resequencing
 - iii. Consider Endorsement of Virtual Soliant Occupational Therapy as Presented
 - iv. Consider Endorsement of Library Plan
 - v. Continue Review of “Learning” Key Performance Indicators
 - vi. Curriculum Committee Planning Guide
 - b. Finance Committee (Pethke)
 - i. History of Legal Fees
 - ii. Consider Endorsement of Substitute Teacher Daily Rate Increase as Presented
 - iii. Consider Endorsement of Short-term Borrowing Lender as Presented
 - iv. Consider Endorsement of Fund 46 Placement as Presented
 - v. Review of 2021-22 Revenue Limit Worksheet - Estimate
 - vi. Review of Annual Meeting Packet
 - vii. Monthly Financial Summary
 - 1. June - revised
 - 2. July 2021
 - viii. Review Open Enrollment In Available Seats
 - c. Buildings & Grounds (R. Johnson)
 - i. Discuss Maintenance of the School Forest
 - 1. WI School Forest Education Specialist - (Gretchen Marshall) and DNR Forestry Service
 - 2. LEAF: Wisconsin's K-12 Forestry Education Program
 - 3. School Forest was last cleared by student Ian Field, as an independent study project with Mr. Koehler during the 2014-15 school year.
 - ii. Consider Options for Replacement MS/HS Scoreboards - Paul Speth with Badger Sporting Goods
 - iii. Consider Options for Rubberized Track Resurfacing
 - iv. Review of Maintenance/Repairs
 - 1. Resealing of Press Box Stairs is Complete
 - 2. Production Kitchen Dishwasher Parts on Backorder
 - 3. Other
 - v. Review of Hoffman/Referendum Items
 - 1. Light covers - partially replaced

- 2. Other
 - vi. Discussion of TruGreen Weed Control
 - vii. Discussion/Plan for Fall Seeding of Newer Lawns
 - viii. Continue Review of Key Performance Indicators
 - 1. Safe & Orderly Environment
 - a. School Safety Plan (Consider options for meeting dates.)
- d. Policy & Human Resources Committee (J. Johnson)
 - i. Review of District Hiring Process - KPI IV. Engagement & Satisfaction A. Staff retention rate at 92% or higher.
 - a. Hiring Process
 - b. Onboarding/Offboarding Process
 - c. Policy 4120 - Employment of Support Staff
 - ii. Consider Staff Engagement Opportunities- KPI IV. Engagement & Satisfaction E., F., and G. Staff, Parent, and Student Surveys
 - 1. Review Staff Survey
 - iii. Review of Policies and Administrative Guidelines Related to the Selection of Materials
 - 1. PO2522 - Library Media Center
 - 2. PO2240 - Controversial Issues in the Classroom
 - 3. PO9130 - Public Requests, Suggestions, or Complaints
 - 4. AG9130 - Complaint Review Committee Procedures
 - 5. PO2414 - Human Growth and Development
 - 6. AG2521A - Selection of Instructional Materials
 - 7. AG9130A - Procedures for Inspection of Instructional Materials
 - iv. Consider Endorsement of Using a Cleaning Service Until a Custodial Position is Filled
 - v. Consider Endorsement a Four-District Shared CAPP Services Mental Health Navigator Paid from ESSER Funds
 - vi. Consider Endorsement of NEOLA Policy Updates Volume 30, No. 2 + Special Update
 - 1. Discuss Policies 3120, 4120.04, and 4120
 - vii. Consider Endorsement of NEOLA Administrative Guidelines Volume 30, No. 2 + Special Update
 - viii. Consider Endorsement of Revised AG5421A - Grading
 - ix. Consider Endorsement of Resuming COVID-19 Protocols
 - x. Review and Revise Policies and Administrative Guidelines per Handbook Review as Needed
 - a. PO5516 - Student Hazing
 - b. PO5517.01 - Bullying
 - c. PO7540.03 - Student Technology Acceptable Use And Safety
 - d. School Nurse References - Nurse/Paramedical
 - e. PO5513 - Care of Property (Fees or fines defined)
 - f. Other Policies/Administrative Guidelines Identified of Concern During the Handbook Review
 - xi. Discuss Improvements to Health Visit Documentation

1. Skyward Types (locked)
 2. Protocol Document Under Development - Health Room Visit Standards
- xii. Policy & Human Resources Committee Planning Guide
20. Unfinished Business: No unfinished business
21. New Business:
- a. Consider Approval of MES Virtual Learning Plan as Presented
 - b. Consider Approval of LWHS Science Course Resequencing as Presented
 - c. Consider Approval of Library Plan as Presented
 - d. Consider Approval of Substitute Teacher Daily Rate Increase as Presented
 - e. Consider Approval of Premier for Short-term Borrowing Lender as Presented
 - f. Consider Approval of ADM for Fund 46 Placement as Presented
 - g. Consider Approval of the Polyurethane Track with the Fisher Quote of \$130,000 Pending the Fundraising by the Manawa Athletic Booster Club as Presented
 - h. Consider Approval of Seeking Quotes for Temporary Use of a Cleaning Service Until a Custodial Position is Filled
 - i. Consider Approval to Resume Contact Tracing; Resume Close Contact Parent/Guardian Notification via Email, Phone call, or Skylert with the Understanding that Parents May Voluntarily Quarantine in Instances of Close Contact as Long as the Student Remains Asymptomatic
 - j. Consider Approval for the Following Employment Groups to Work From Home When Quarantining Due to a COVID-19 Positive Test Result; Those Using FMLA; or If Quarantined Voluntarily Due to Close Contact:
 - Teachers - but SDM still needs to pay for supervision
 - Administrators
 - Secretarial/Clerical Positions - but offices must be open and staffed with one person each in the MS/HS Office and one person in either the MES or District Office
 - k. Consider Approval of New Alternative Open Enrollment Applications for the 2021-2022 School Year as Presented
 - l. Consider Approval of Overnight Field Trip for Dorian Choral Festival as Presented
22. Next Meeting Dates:
- a. October 25, 2021 Annual District Meeting - **Little Wolf High School/Manawa Middle School Commons** - 7:00 p.m.
 - b. October 25, 2021 Special Board Meeting - **Little Wolf High School/Manawa Middle School Commons** - immediately following the Annual District Meeting
 - c. November 1, 2021 Policy & Human Resources Committee Mtg - 6:00 p.m.
 - d. November 8, 2021 Curriculum Committee Meeting - 6:00 p.m.
 - e. November 9, 2021 Buildings & Grounds Committee Meeting - 4:30 p.m.
 - f. November 15, 2021 Regular Board of Education Meeting - 7:00 p.m.
 - g. December 7, 2021 Finance Committee Meeting - 6:00 p.m.

- h. January 19-21, 2022 Wisconsin State Education Convention - Milwaukee
(reservations needed)
- 23. Closed Session – The Board of Education Shall Move into Closed Session Pursuant to Wis. Statutes 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. and (f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations to 1) Review of Personnel Credentials and 2) Administrator Evaluation
- 24. Board May Act on Items Discussed in Closed Session
- 25. Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

0167.3 - **PUBLIC COMMENT AT BOARD MEETINGS**

The Board recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

Agenda Item

Any person or group who would like to have an item put on the agenda shall submit their request to the District Administrator no later than ten (10) days prior to the meeting and include:

- A. name and address of the participant;
- B. group affiliation, if and when appropriate;
- C. topic to be addressed.

Such requests shall be subject to the recommendation of the District Administrator and the approval of Board President.

Public Comment Section of the Meeting

To permit fair and orderly public expression, the Board may provide a period for public comment at any regular or special meeting of the Board and publish rules to govern such comment in Board meetings. The presiding officer of each Board meeting at which public comment is permitted shall administer the rules of the Board for its conduct. The presiding officer shall be guided by the following rules:

- A. Public comment shall be permitted as indicated on the order of business, at the discretion of the presiding officer, and for individuals who live or work within the District and parents/guardians of students enrolled in the District.
- B. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name; address; and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to three (3) minutes duration.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. Participants shall direct all comments to the Board and not to staff or other participants.
- G. Participants shall address only topics within the legitimate jurisdiction of the Board.
- H. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- I. The presiding officer may:
 - 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.
 - 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the comment of the public is invited shall be limited to fifteen (15) minutes unless extended by a vote of the Board.
- K. Recording, filming, or photographing the Board's open meetings is permitted. Recording, filming, or photographing the Board's closed session is only permitted pursuant to Bylaw 0167.2 – Closed Session. The person operating the equipment should contact the District Administrator prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience or otherwise disrupt the meeting while the Board is in session.

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Legal

19.90, Wis. Stats.